

Minutes for the Meeting of the Burton-by-Lincoln Parish Council
Held at the Burton Estate Club on Tuesday 01 December 2009

Present: Steve Chadderton (Chairman), Fred Myers (Vice Chairman), Eric Bell, Peter Cook, Ian Marriott, John Moore, Joan Osterfield

In Attendance: Maureen Wheeldon (Parish Clerk)

Also Present: Cllr J Brockway, Cllr R Sellars

7.30pm PUBLIC QUESTION TIME

Mr Mike Hukin raised concerns about the overhanging trees on Fen Lane, Burton – in particular, the danger should a branch fall upon a motorist or pedestrian – see item 5.20 – Clerk will investigate.

Also the retention of the advertisement signs at Burton Waters – see item 11.4.

7.45pm COUNCIL MEETING

1. **Apologies for Absence:** Cllr D Cotton.

2. **Declarations of Interest in Accordance with the Local Government Act 2000.**

Cllr Myers declared an interest in item 13.

3. **Minutes of the Last Meeting.**

Held on Tuesday 06 October 2009 agreed. Signed by the Chairman.

4. **Reports from District Councillors, County Councillors and Police**

District Councillor Brockway

Reported that Cllr Cotton had written to WLDC urging planning enforcement to dispose of unauthorised adverts on the A57 roundabout (see item 11.4).

WLDC Planning Dept fraud investigation is ongoing. Has grave misgivings about what is happening in WLDC.

County Councillor Sellars

Had attended Police Authority Seminar focussed on burglary and future ways of safeguarding the public. Report due 2010 on crime reduction and prevention.

Is liaising with Lincs Highways about renewal of white lines on the bends on Main St, Burton (see item 11.1), and the proposal for double white lines at the traffic lights on Middle St, Burton (see item 11.2). Highways to carry out an assessment of both these issues, following which Cllr Sellars will write to the Lincs Road Safety Partnership.

Police

PCSO Sonia Lewis had no new crimes to report.

Will look into the police enforcement of the 7.5 tonne limit for vehicles on Fen Lane, Burton (see item 11.3), although current police resources are limited.

Price of 'Simple Sid' vehicle activity sign has increased by £200.00. Cllr Sellars undertook to meet the £200.00 shortfall from Lincs Co Council resources to 'top-up' parish council contributions– see item 5.18.

5. Clerk's Report – Including Matters Arising

5.1 Continues to receive support from the Saxilby Parish Clerk - attends the Saxilby PC Meetings.

5.2 Cost Cutting – Continues to be a priority.

5.3 Parish Website – Gordon Hickmore continues as Webmaster.

5.4 Tree Preservation (Burton No 1) Order 2009 – Burton Waters, adjacent Woodcocks Lane & the A57. WLDC paperwork received too late for agenda – circulated to Cllrs 26/11/09.

5.5. WLDC Planning Appn – Ref No 026299 – Proposal reduce height of one oak in W3 of Burton 1962 Order. 1 Hall Yard, Burton, Lincoln LN1 2RD. Cllrs considered this proposal at the meeting.

5.6. Parish Journal/Parish Messenger Magazine – LALC had advised against Parish Council administering the magazine's bank account. Cheque for S137 grant £250.00 had been issued (see item 6.2.1) towards setting up of the magazine. Steering Group had returned cheque to Parish Council, as there had been little community response. The scheme is in abeyance. Steering Group had thanked the PC for its support and offer of funding.

5.7 Filing Cabinet – Clerk unable to obtain a 2nd hand metal filing cabinet within £30.00 budget (see item 6.9).

5.8 Freedom of Information Publication Scheme – Permanent notices and full version displayed on parish notice boards. Full version appears on parish website. Clerk has reviewed charges, which remain viable at staff costs - pro rata at £10.00 per hr, plus 10p per copy and postal charges.

- 5.9 Discharge of Sewage within Burton Village – Tony Adams, WL Environmental Protection, sent out letters to relevant parishioners 03/07/09 – public foul sewer to be provided to Burton village within defined area. WL finalising Business Plan with Ofwat, for period April 2011 to March 2015 – ongoing.
- 5.10 Coal Bed Methane Extraction – Second public meeting held 13/09/09 at Mr Hamilton’s, Fen Hse N Carlton. Cllr Brockway and Cllr Cook had attended – ongoing.
- 5.11 Electricity Supply to Burton Village – Clerk had written to E.ON Central Networks 20/10/09. E.ON’s reply 28/10/09 – circulated to Cllrs. Interruptions to supply due to a problem on 11,000Kv overhead network and caused by the automatic operation of circuit breaking devices on the network. Equipment will switch the supply off when something comes into contact with the overhead lines. If no damage has been caused to the circuit, supplies are restored within a few seconds. Interruptions are a normal operation of the network and they prevent many major power failures. System has been used successfully throughout the world. Saxilby & Burton have longest rural circuit that Central Networks owns - constantly patrolled by Linesmen. Latest interruption experienced on 16/10 2009 – bird strike.
- Full investigation has been carried out and engineers have carried out remedial work. Part of overhead network caused the protection relay to be faulty and false signals led to the whole primary substation shutting down. Relay has been replaced. Also trees have been trimmed away from overhead cables and some poles replaced. Further work will be carried out in near future - Saxilby scheduled for 16/12/09. Cllr Cook undertook to keep a log of future interruptions.
- 5.12 WLDC - Consultation on possible locations for new Gypsy & Traveller sites – Cllrs had considered this initiative with the following observations: that Burton is not a suitable parish according to the published criteria; that there is no suitable site within the parish for a new Gypsy & Traveller site. Obs sent 07/11/09.
- 5.13 WLDC News Release 24/11/09 – Beware Council Scam – WL residents urged to be on their guard against fraudsters operating a council tax scam – people asked to disclose details of bank account to generate a refund or avoid a fine for late payment. WL unlikely to approach someone, either on the doorstep or by telephone, with information relating to council tax. Parishioners advised to ring WL 01427 676676 to establish whether an approach is genuine or not. News Release posted to Burton website.
- 5.14 N. Kesteven/Lincs City Council/WLDC - Central Lincs Housing Market Area Strategic Housing Land Availability Assessment – Site Suggestions. Cllrs had considered this initiative with the following observations: that Burton has had its fair share of (ongoing) development at Burton Waters; could consideration be given to development of land lying derelict to the north-west of the David Lloyd sports complex? Burton’s conservation area status limits sites for development. Obs sent 07/11/09.
- 5.15 Lincs C C – Minerals & Waste Core Strategy & Development Management Policies – Revised Issues & Options Consultation 26/10/09 – 16/12/09 – Original letter 22/10/08 – Cllrs had considered with no observations. Recent letter 23/10/09 - revised strategy – Cllrs had no observations.
- 5.16 Damaged Lamp Post on A57 – Cllr Sellars urging the repair with Lincs Highways. Clerk had written again to Stan Hall, Highways on 09/07/09 – had received no response. Ongoing.
- 5.17 Standing Water on B1398 Burton Top Road - Awaiting photographic evidence.
- 5.18 Odder Bus Stops – ongoing.
- 5.19 Speeding problem Burton Village - Decision taken at PC meeting on 06/10/09 to contribute £200.00, as a S137 grant, towards purchase of a ‘Simple Sid’ vehicle activity sign. See Police Report - awaiting formal request from police for the money. Burton Waters Leaseholders to write to check position in respect of the use of ‘Simple Sid’ on private roads at Burton Waters.
- 5.20 Overhanging Trees Fen Lane Burton - Right hand side between Burton Pits and Fen Farm – hitting farm machinery travelling down Fen Lane. Reported 13/10/09 Highways No 846282. Clerk had contacted Andy Creasey, Lincs Highways 27/11/09. Advised work is not considered an emergency and is on hold, together with tree work throughout the county, due to financial constraints. April 2010 new budgets and contracting changes should result in better value for money on tree work. Mr Creasey to contact Clerk in April 2010 to report on progress. In the meantime, Clerk will continue to press our concerns about public safety in respect of falling branches – see Public Question Time.
- 5.21 Obstruction on Main St, Burton – Cllr Moore had received a complaint from a Parishioner on 05/11/09 about the danger from building lorries constructing the new house at Rosewalk. Clerk had escalated problem. Builders had since placed appropriate ‘site construction’ warning signs (see item 11.3).
- 5.22 Flytipping – Tyres dumped on Middle St, Burton – reported WLDC 03/11/09 Ref No 82292. WLDC reported tyres had disappeared 04/11/09.
- 5.23 Leaf blocked drains at Odder – Danger of flooding – reported WLDC 03/11/09 Ref No 82295

6. Finance

6.1 Parish Balance

Bank Statements show:

13 October 2009	Business Money Manager Account	£	2809.87
04 November 2009	Current (Community) Account	£	2019.98

6.2 Authorisation of cheques

- 6.2.1. Cheques issued since last meeting – 07/07/09:
 Cheque 100375 ‘Parish Messenger’ Magazine Set-up (Section 137 Grant) £ 250.00
 Cheque cancelled – see item 5.5
- 6.2.2 Authorised at this meeting:
 Cheque 100376 M Wheeldon Clerk’s Salary 06/10/09 – 30/11/09 £ 269.76

6.3 Consideration of proposed budget and Precept for 2010/2011

Cllrs considered Clerk’s paper (presented at the last meeting) and after discussion approved a 12% increase for 2010/2011; Cllr Myers proposed, Cllr Bell seconded.

2009/2010	£	2010/2011	£
WLDC Contribution	100.00	WLDC Contribution	100.00
553 voters at £2.00	1106.00	564 voters at £1.00	564.00
Balance from rates	2679.00	Balance from rates	3687.00
Precept	3885.00	Precept	4351.00

Resolved: that Burton Parish Council set a Precept for 2010/2011 for £4351.00

Clerk had received the WLDC Precept paperwork that day. The Chairman and Cllrs Myers and Osterfield signed the Precept upon the Charging Authority for £4351.00. The Clerk will submit this bid to WLDC.

Chairman put forward a motion that Burton PC should fund items 6.4, 6.5 and 6.6 as they arose. Carried unanimously.

6.4. Consideration of Parish Council Website subscription renewal

2009 NameHog website subscription £40.25 + maintenance fee £22.95 totalled £63.20 (incl VAT). 2010 anticipated charge hosting fee £35.00 (plus VAT). Awaiting cost details from Webmaster, Gordon Hickmore.

6.5 Consideration of Parish Clerk’s Society of Local Council Clerk’s membership renewal

2009 – membership £64.00. Many benefits to Clerk – regular meetings, information, interaction with other Clerks. Awaiting cost details from SLCC.

6.6 Consideration of Lincolnshire Association of Local Councils subscription renewal

2009 – subscription membership £140.80 (plus VAT). Awaiting cost details from LALC.

6.7 Consideration of Funding for the Christmas Tree for Burton Village

2009 – Mr Tim Russon had provided the Christmas tree at a cost of £65.00. Chairman proposed funding, not to exceed £70.00, for the 2010 tree. Carried unanimously. Clerk to contact Mr Russon.

6.8 Consideration of Increase of Parish Clerk’s Weekly Working Hours

This item had been adjourned, without discussion, at the closed session at item 13 of the last meeting. Following a discussion, it was proposed by Cllr Myers, and seconded by Cllr Bell, that the Clerk’s hours should be increased from 4 to 5 hours a week.

Resolved: that the paid hours worked by the Parish Clerk be increased from 4 to 5 hours per week from 01 April 2010.

6.9 Consideration of Funding for Parish Clerk’s Metal Filing Cabinet

Risk Assessment register stipulates records must be held in a metal cabinet (see item 9). Current metal cabinet is dangerous as the drawer falls out. Clerk has been unable to purchase replacement 2nd hand metal cabinet for £30.00 (see item 5.5 meeting 07/07/09). Cllrs authorised funding for a new cabinet, not to exceed £120.00.

7. Planning Matters

7.1 122793 Site B - Park Lane Burton Waters - 47 dwellings, commercial floor space, landscaping, visitor car parking and community facility. WLDC’s letter 05/12/08 - planning permission granted, subject to the conditions concerning the provision of the community facility - ongoing.

7.1.1 Community facility plans – Still no response to Clerk’s letter to Mr I Dickinson, Snr Plan. Officer WLDC, on 27/08/09 in respect of S106 Funds, affordable homes and requesting another meeting with Mr Dickinson, Rick Costall and the Village Hall Sub-Committee. Clerk had sent a reminder on 18/11/09 to Mr Dickinson, copy to Daren Turner, Dir of Resources. Clerk to write again expressing disappointment at lack of response.

7.2 026049 – China House, Burton Village – Proposal for reduction and reshaping of trees. Spoke to WLDC 19/11/09 – planning permission granted..

7.3 026178 – Debonnaire Cottage, Middle St, Burton - Proposal to fell 1 ash tree. Cllr obs sent 19/11/09

8. Correspondence

Correspondence received included the following items:

WLDC - Raising a Precept; Parishioner - Heavy Traffic on Fen Lane; NHS Lincs - Health News
 WLDC - Locations for Gypsy & Traveller Sites; EM Dev Agency - EMDA News
 WLDC/City of Lincoln - Strategic Housing Land Availability; WLDC - Training Event
 Community Lincs - Rural Links (Village Hall News); WLDC - Colour Coded Docs to have White Copy
 LCC - Minerals & Waste Core Strategy & Development Management Policies – Revised Issues & Options
 Email Social Invest Business - Soc Enterprise 09 – Meeting 19/11/09 - The Future of Public Services?
 Campaign Rural England - Autumn Mag, Annual Review 8 + How to Respond to Planning Appns Guide
 E.ON UK - Electricity Supply to Burton Village; Steering Group - ‘Parish Messenger – In Abeyance’
 LCC - Gritting Routes 2009/10; WLDC - Credit Crunch – We Can Help
 WLDC News Release - Beware Council Tax Scam
 Oct/Nov/Winter - Editions – Clerks & Councils Direct; Inside Lincolnshire; West Lindsey News

9. Risk Assessment Register

Cllrs reviewed the Register. Action needed in respect of replaced metal filing cabinet (see item 6.9).

10. Burton Waters and Odder

Cllr Marriott to prepare draft letter for Clerk to despatch to Beal Homes urging landscaping to the rear of 107 to 131 Park Lane.

11. Highways & Road Safety

- 11.1 Renewal of white lines on the bends on Main St, Burton Village – see Cllr Sellars’ report.
- 11.2 Double white lines at the traffic lights on Middle St, Burton Village – see Cllr Sellars’ report.
- 11.3. Heavy traffic on Fen Lane, Burton – 7.5 tonne limit - Alan Brown, Area Highways Mgr, Lincs Co Council, advised (06/11/09) that the Traffic Regulation Order, is still in place. Co Council responsible for making such legal orders and to provide/maintain the correct signing. Lincs Police responsible for actual enforcement. 7.5 tonne limit (as with all such restrictions) has an exemption for vehicles legitimately gaining access to a property within the restricted area; otherwise the police can issue a penalty. Parish Council should discuss concerns with the police directly – see Police Report. Clerk had answered a Parishioner’s query to this effect. (13/11/09).
- 11.4 Fly-posting at the A57 Burton Waters roundabout. – Cllr Cotton has written to WLDC (13/10/09) to James Nicholson, Dir Community & Waste and Bob Bayliss, Communities & Neighbourhood Wardens Mgr. Hopefully the problem may be addressed on the basis of neighbourhood cleanup by the wardens - ongoing.

12. Broadband reception at Burton – Cllr Myers concerned about poor Broadband speed. Clerk to contact BT.

13. Tillage Event at Burton, 2010 – Cllr Myers advised that this national event is scheduled for Tuesday 14/09/09 at Cliff Farm, Burton Cliff. It is expected to attract 2,000 visiting farmers and police will be alerted in respect of traffic implications and that many tractors will be involved.

14. Dates of Parish Council Meetings in 2010

Meeting start at 7.30 pm. The venue will be the Burton Estate Club (except for the meeting on 18 May 2010).

Tuesday 02 March 2010	Burton Parish Council Meeting
Tuesday 04 May 2010	Burton Annual Parish Council Meeting
Tuesday 18 May 2010	Burton Annual Parish Meeting – Venue to be advised
Tuesday 06 July 2010	Burton Parish Council Meeting
Tuesday 05 October 2010	Burton Parish Council Meeting
Tuesday 07 December 2010	Burton Parish Council Meeting

15. Date of Next Meeting – Tuesday 02 March 2010 – 07.30 pm

The meeting closed at 09.25 pm

S Chadderton
 Chairman Burton Parish Council