

**Notes of the Meeting of the Burton-by-Lincoln Parish Council**  
**Held at the Burton Estate Club on Tuesday 10 March 2009**

- Present:** Steve Chadderton, Fred Myers, Eric Bell, Peter Cook, John Moore  
Joan Osterfield
- In Attendance:** Maureen Wheeldon (Parish Clerk)
- Also Present:** Mr A Brown, Area Highways Manager, for Item 1  
Cllr J Brockway, Cllr D Cotton, Cllr R Sellars, Mrs Cook, Mr M Hukin

A minute's silence was held in respect of Mr Peter Russon who had died recently

**1. Highways' Matters (Roadworks, Regulations, the Future Highways Programme, etc)**  
**Talk by Alan Brown, Area Highways Manager, Lincs Co Council.**

1.1. Mr Brown explained that all speed limits in the UK were under a review due to be completed by 2011; new policies were due to be in place on A routes by 2009 and B routes by 20011. A reduction in speed limits was only newspaper speculation - nothing had been announced by the Government. The volume of traffic on the A46/A57 into Lincoln reflects a national problem.

1.2 Mr Brown discussed a number of local issues; the problem of Fen Lane being used as a 'rat run' for the A57 is a common problem being experienced throughout Lincolnshire; the bad surface condition of Fen Lane and the potholes – the cost of hardening of the road surface down to the A57 is estimated at £350,000 and is included in the Highways programme, although completion will take time; Fen Lane is wider than 3.5m, consequently passing places are not feasible; Environmental Agency consent would be necessary to pipe water from Mr T Russon's dyke to a culvert; open dykes are best for coping with flood water; cutting down of overhanging trees is the responsibility of the respective landowners unless the overhang was over the roadside or the dyke whereupon Highways would deal.

Mr Brown has a Highways' Area Response Team set up to tackle small, 'annoying' jobs – including a pothole patrol

1.3 Blocked Surface Drain – Manor Lane Burton – due to an old pipe on private property running into the road gully. Reported 21/01/09 to Highways - Reference 702235. Mr Brown will inspect and arrange for Highways to repair, without prejudice to the owner.

1.4 Damaged Lamp Post on A57 (item 4.2.4 PC Minutes 02/12/08) - Mr Brown will urge this repair with Mr Stan Hall, Highways. Cllr Sellars will also urge the repair.

1.5 Problem with speeding traffic through Burton Village and Vehicle Activated Sign (item 4.2.5 PC Minutes 02/12/08) The Clerk had emailed Alan Aistrup, City Council, (01522 553015) to request the erection of a temporary sign to cover the period of the Lincolnshire Show 2009 – 23/24 June 2009. Awaiting response. Should a temporary VAS become available for loan to Burton Village, its local operators would need training; Councillors were willing to undertake training courses which are organised under the Parish Link Scheme; Mr Brown will follow this up.

1.6 Standing Water on B1398 Burton Top Road (item 4.2.7 PC Minutes 02/12/08) - Highways Reference No: 666849 - Noel Robinson, Highways, is regularly visiting the location but so far has seen no excessive water. Mr Brown advised that, after the next period of wet weather, photographic evidence would prove that the problem exists.

The Chairman thanked Mr Brown for his help and advice.

**2. Apologies for Absence:** Cllr Ian Marriott, Mrs Hukin

**3. Declarations of Interest in Accordance with the Local Government Act 2000.** There were no declarations of interests. Cllr Cotton advised that Councillors can make declarations at any time throughout the meeting.

**4. Minutes of the Last Meeting.** The minutes of the meeting held on Tuesday 02 December 2008 were agreed and signed by the Chairman. Cllr Sellars advised that the Saxilby Parish Clerk's name was Tracey Broughton not Houghton.

## **5. Clerk's Report – Including Training Progress and Matters Arising**

The Clerk's workload will be discussed under Item 6.4.

5.1 Training Progress – The Clerk is gaining in experience. She is supported by the Saxilby Parish Clerk, Tracey Broughton and continues to attend the Saxilby PC Meetings to broaden her knowledge.

### 5.2 Parish Council Information

5.2.1 Parish Website – Thanks go to Gordon Hickmore for doing a grand job in updating the website; in particular the parish history section and the tidying up of other pages. Copies of the parish minutes from 2004 are now included; as is a Burton Journal page with an archive of previous editions of the Journal, plus a 'photo gallery with pictures of the village and parish. Gordon updates the Club and Church events monthly. There is a search function to find items within the minutes and the site. Please following see items 6.5.1.7 and 6.5.1.8 in respect of funding for the website subscription (£40.25) and upgrade of software to Webplus X2 (£22.95).

5.2.2 Freedom of Information Publication Scheme – This directive, received on 29/11/08, was due to be in place by 01/01/09.

The Freedom of Information Act 2000 (2005) gives a general right of public access to all the types of information that public authorities hold, including Burton PC. It is appreciated that not all local councils are the same size or carry out the same functions for e.g. WLDC's model publication scheme is 64 pages long – this can be viewed on the WLDC website.

The Information Commissioner's Office has advised that "many smaller authorities will find it easiest to produce a list structured to the 7 classes in the model publication scheme. However, there is no specific requirement for the format of the guide. The only requirement is that all the information you are required to publish is made available and that it is easy for members of the public to find out what you have and where to get it."

Consequently notices have been posted, on parish council headed paper, on the parish notice boards advising of the Freedom of Information Act 2000 and various contact points, the PC website, the Clerk, Chairman etc. The Clerk is working on a list of the 7 classes which will be published on the PC website. Ongoing.

5.2.3. Lamp Post on A57 – Please see previous item 1.4.

5.2.4. Police 'Archer' Survey and problem with speeding traffic through Burton Village – Please see previous item 1.5.

5.2.5 Standing Water on B1398 Burton Top Road - Please see previous item 1.6.

5.2.6. Discharge of Sewage within Burton Village – Still awaiting the results of the Anglian Water survey.

5.2.7 Bus Driving through Burton Village - PC Martin Clark has been following up the report of school buses using Burton Village as a shortcut. PC Clarke spoke to the Clerk on 06/02/09; he believes that the 7.5 tonne limit does not apply to coaches. He had seen a Wrights (Newark) coach at 16.30 on Main St, Burton but Wright's could not identify the driver without the vehicle registration number.

PC Clark has asked that residents continue to be vigilant and note the date, time and vehicle registration number of any incident involving coaches in Burton Village. The position will continue to be monitored

5.2.8 Disappearance of Satellite Litter Bin from Burton Top Road – B1398 - 10/03/09 - The Clerk had spoken with Adie Selby, WL Team Leader, Street Scene, (01427 675154). The litterbin had been damaged in an accident and the WLDC had removed it. WLDC will replace the bin within the next 2 weeks.

5.2.9 Parish Champions - Adie Selby, WL Team Leader, Street Scene, (01427 675154) advised of this scheme which is working well with 30 out of 70 Lincolnshire parish councils participating. A volunteer Parish Champion undertakes the responsibility of reporting items such as leaf fall/litter directly to WLDC who would act asap, resulting in a tidier environment. Councillors agreed to the information being shown on the Parish website in the hope of a volunteer from Burton Village. Burton Waters is in the care of the management company responsible. The Clerk will progress.

#### 5.2.10 Burton Waters Address Problem.

Cllr Cotton had advised (16/02/09) that 2 Burton parishioners required clarification of their address at Burton Waters. They had been told their address, 'Burton Waters Cottages', does not officially exist. The developers call it 'Woodcocks Lane' but WLDC have no knowledge of this name. The parishioners have been told they live on 'Saxilby Road' (the old Saxilby Road). Cllr Cotton has contacted Anna Grieve at WLDC who is investigating. Awaiting developments..

## 6. Finance

### 6.1 Parish Balance - Bank Statements show:

13 October 2008	Business Money Manager Account	£2794.97
04 February 2009	Current (Community) Account	£1210.24

### 6.2 Precept – 2009/10

The Clerk had submitted the Precept estimate of £3885.00 to WLDC on 10 January 2009. The Precept upon the Charging Authority was signed by the Chairman and Cllrs Myers and Osterfield and countersigned by the Clerk. The Clerk undertook to post the authority to WLDC on the following day.

### 6.3 Upgrade of Parish Website - Please see previous item 5.2.1 and following items 6.5.1.7 and 6.5.1.8.

6.4 Reconsideration of Decision to Increase Parish Clerk's Working Hours to 7 hours per week. Please see letter from the Chairman to the Clerk - Paper A to the Agenda for this meeting.

The Chairman moved that the decision of the Parish Council, Item 5.4 of the Minutes of the Parish Council Meeting of 02/12/08, be revisited. This was seconded and carried unanimously.

This is in accordance with the Lincolnshire Association of Local Councils' Standing Orders on the rescinding of a decision taken within the past 6 months.

Upon further discussion, it was agreed to defer this item and place it on the Agenda for the next meeting on 05/05/09, when it will be taken in closed session.

## 6.5 Authorisation of cheques

### 6.5.1 Cheques issued:

6.5.1.2 Cheque 100351 LALC Invoice No 668 Clerk's Training Day	£ 20.00
6.5.1.3 Cheque 100352 M Wheeldon Travelling Expenses – Training	£125.00
6.5.1.4 Cheque 100353 Society of Local Clerks – Membership for M Wheeldon	£ 64.00
6.5.1.5 Cheque 100354 T Russon Xmas Tree	£ 65.00
6.5.1.6 Cheque 100355 Destroyed Signed in Error by Clerk	
6.5.1.7 Cheque 100356 G Hickmore Parish Website Subscription	£ 40.25
6.5.1.8 Cheque 100357 G Hickmore Parish Website Maintenance	£ 22.95

### 6.5.2 Authorisation of Cheques

6.5.1.9 Cheque 100358 Clerk's Salary – 02/12/08 – 09/03/09	£472.00
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## 7. **Planning Matters**

7.1 122793 Site B - Park Lane Burton Waters – WLDC's letter of 05/12/08 advised that planning permission had been granted subject to the conditions in respect of the provision of the community facility. Ongoing.

7.2 121818 Site D Burton Waters - Provision of Offices – WLDC's letter of 23/01/09 (received 09/02/09) advised that planning permission has been granted.

7.3 122750 Fen Farm, Fen Lane, Burton – Planning Application to site a mobile home. WLDC's letter of 12/12/08 advised that planning permission has been granted.

7.4 024219 Walnut Garth, Main Street, Burton – Proposal to fell 2 walnut trees within the conservation area. WLDC has given consent to fell the trees with the replacement tree to be holly.

7.5 123213 Burton Waters – Advertisement consent sought to retain 21mx2.4m static illuminated panoramic hoarding on land west of Park Lane/Burton Lane End Roundabout. WLDC's letter received 03/02/09 advised that advertisement consent has been refused.

7.6 123214 Burton Waters – Advertisement consent sought to retain 2 advance direction signs on land south west of A57. WLDC's letter received 03/02/09 advised that advertisement consent has been refused.

7.7 123274 The Barn, Odder Farm, Saxilby Road, Saxilby – Proposal to erect a new office unit. WLDC's letter of 15/01/09 advised that planning permission had been granted.

7.8 123638 2 Park Lane, Burton Waters Lincoln LN1 2WP – Planning Application for removal of window and projecting gable dormer to side elevation from previously approved application reference No: 122109. Circulated to Cllrs 23/02/09. WLDC were advised there are no objections 09/03/09.

7.9 123733 – Rosewalk, Burton -. Planning application for the demolition of existing dwelling, erection of replacement dwelling and detached garage. Outline plans were available for viewing at the meeting, also documents received from WLDC today, 10/03/09, were passed on to Councillors for circulation.

7.10 123594 Fen Farm, Fen Lane, Burton – Application for hedgerow removal to form new access. Circulated to Cllrs on 27/02/09. WLDC were advised there are no objections on 09/03/09.

## **8. Correspondence**

Correspondence was not discussed at the meeting. A list of correspondence that had been circulated for Councillors attention prior to the meeting is shown on Paper B attached.

8.1 A letter dated 26/02/09 from Mrs Jane Hamilton, North Carlton Parish Meeting Chairman advising of (Lincs Co Council) planning permission being sort for the drilling of an appraisal borehole for the purpose of mineral exploration (virgin Coal Bed Methane) – Grid Ref: 492217 379075 – had been circulated to Councillors for information on 27/02/09. Cllr Sellars had emailed his concerns Anne Cant, LCC, on 08/03/09. Awaiting developments.

## **9. Burton Waters and Odder**

9.1 Bus Stops At Odder – In 2007, Gordon Hickmore had corresponded with LCC, to no avail, about formal bus stops at Odder. There is no footpath along the A57 to the bus stop at Broxholme, some 300 yards away. Mick Rylatt, the A57 café owner, concerned about the danger to pedestrians on the A57, had asked the Clerk to re-address this problem. LCC have replied that both PC Coaches and Stagecoach buses stop on the main road on request but would not want to extend their journey times by pulling in to Odder. Also there is no current funding to provide hard standing, raised kerbs, timetable board or flag. Cllr Sellars promised to look into this problem.

## **10. Highways and Road Safety**

10.1 Report following inspection of village road surfaces and potholes - Concerns about potholes in Fen Lane and Highways' road repairs of laying soft, then hard tarmac, being not long lasting, had led to Cllr Sellars, the Chairman and Cllrs Myers and Bell 'walking the lane' on 12/02/09. Cllr Sellars undertook to report to Lincs Highways the problem areas, which included a big pothole near the junction with Hall Yard; problems with the drains near Mr Russon's house and the deterioration of the road surface where it passes beneath trees. Cllr Sellars will request that a Highways' representative inspect the problem areas.

**11. Date of Next Meetings** – Tuesday 05 May 2009 – Annual Parish Council Meeting  
Tuesday 12 May 2009 – Annual Parish Meeting to be held at Woodcocks.

The meeting closed at 21.20.

S Chadderton  
Chairman Burton Parish Council