

Minutes of the Annual Meeting of the Burton-by-Lincoln Parish Council Held at the Burton Estate Club on Tuesday 8th May 2007

Present: Eric Bell, Steve Chadderton, Joan Osterfield, Fred Myers, John Moore

In Attendance. Gordon Hickmore (Clerk), Cllr Jackie Brockway, Cllr David Cotton, Cllr Ray Sellars

Also Present: - Mr Ian Marriott

Apologies: Peter Cook, Mr R Dowson

The Chairman welcomed John Moore and Fred Myers as newly elected members of the Parish Council. He also welcomed Mrs Jackie Brockway as the newly elected Councillor for the Saxilby Ward on the West Lindsey District Council.

1. Election of Officers and Acceptance of Office

1.1 Chairman. Resolved: That Mr E Bell be appointed Chairman of the Parish Council.

1.2 Vice-Chairman. Resolved: That Mr S Chadderton be appointed Vice-Chairman of the Parish Council.

1.3 Acceptance of Office. Cllrs Bell, Chadderton, Moore, Myers and Osterfield then signed the declaration of acceptance of office of Councillor. Cllr Cook having previously signed the declaration in the presence of the parish Clerk.

1.4 Register of Members Interests. The Clerk reminded all Councillors that they should register any changes to the declaration of member's interests in accordance with the Code of Conduct for Councillors.

1.5 Adoption of the Code of Conduct for Councillors.

Resolved: That the Burton Parish Council adopts the new Model Code of Conduct for councillors published on May 3rd 2007.

1.6 Adoption of NALC Model Standing Orders for Councils dated April 2002.

Resolved: that the Burton Parish Council adopts the model Standing Orders for Councils as contained in Part II of the NALC document dated April 2002.

2. Appointment of a co-opted Member

2.1 The Chairman stated that as only 6 nominations were received for the 7 seats on the Council for the May 3 elections, the Council is required to appoint a 7th member by co-option. The post was advertised in the Church newsletter which was distributed to all households in the parish. 3 parishioners wished to be considered for the vacant post: Mr Fred Applewhite of Burton Village, Mr Ian Marriott and Mr Barry Rollins of Burton Waters. Following discussion, it was proposed by Steve Chadderton and seconded by Joan Osterfield that Mr Ian Marriott be appointed as a co-opted member of the Council. The motion was approved unanimously.

Resolved: That Mr Ian Marriott be appointed to the Council as a co-opted member

2.2 Acceptance of office. The acceptance of office was duly signed by Mr Marriott and witnessed.

3. Minutes of the Last Meeting. The minutes of the meeting held on Tuesday 15th March were agreed, and signed by the Chairman.

4. Clerk's Report

4.1 The Clerk reported on the following actions taken since the previous meeting:

4.1.1 Litter picking Equipment. The litter picking equipment for Burton Waters had been collected.

4.1.2 The wellhead. The repairs to the wellhead were almost complete.

4.1.3 Closed churchyard. The village church committee has yet to consider an extension to the churchyard should additional space be required to serve an enlarged community.

4.1.4 Anglian Water – Application for a public sewer. The Clerk confirmed that an application had been submitted to Anglian Water to determine whether the company had a duty to provide a public sewer under section 101 of the Water Industry Act. The Clerk explained that a public sewer may be provided should the capital cost to the company not exceed £20k per household. Thus if 60 households in the village could connect to a mains system, the company would invest £1.2m. A connection would be provided to the property boundary, but it would be the householder's responsibility to link into the system. The assessment takes 6 months to complete but funding for the project would fall into the 2010-2015 period.

5. Finance

5.1 Annual Accounts. The Clerk presented the final accounts for the year 2006/2007. A copy of the balance sheet is attached at Annex A to the minutes.

Resolved: That the Parish accounts for the Financial Year 2006/2007 be accepted.

5.2 Annual Audit. The Annual Return for the year ending 31 March is required to be presented to the external auditors by 30th June. Members of the Council approved unanimously the statement of accounts and the statement of assurance required by the auditors.

Resolved:

1. The statement of accounts contained in the Annual Return presents fairly the financial position of the Council for the period ending 31st March 2007
2. The Statement of Assurance is approved by the Council.
3. Mr Nigel France is appointed as the Internal Auditor for the Council

The declarations were duly signed by the Chairman and the Responsible Finance Officer.

5.3 Authorisation of Expenditure. The follow expenditure was authorised by the Parish Council:

Allianz Cornhill Insurance	£297.40
Burton PCC – Churchyard maintenance	£150
Burton PCC – Clock Maintenance	£50
Burton Estate Club – Grant	£150
Burton Estate Club - Room Hire	£50
Burton Waters Residents Association	£150
Staples	£129.43
Bank to cash	£50
Mr G Hickmore – Ink & Toner Cartridges	£131.27

6. Planning

6.1 The Council considered the following planning applications prior to the meeting:

6.1.1 120127 Mexborough House Replace wooden panel fencing with reclaimed brick wall. The Council had no observations to make on this application.

6.1.2 120052 Land to east part of Burton Waters. Erect 710m of road plus associated service strip. The Council had no observations to make on this application.

6.1.3 120160 – Rosewalk. Application for 2 story extension to dwelling and alterations to existing dwelling. The Council had no observations to make on this application. The Plans were made available to adjoining householders for their comments. Note: Planning consent received 15th May.

6.2 A decision is awaited on the following applications:

6.2.1 The Coach House

6.2.2 120067 The Garden House - Alterations to boundary wall

6.2.3 Additional houses on Park Lane

6.3 Central Networks – Proposed new sub-station, Burton Village. The Clerk has been advised that Central networks is still awaiting a response from the Monson Estate regarding a lease on the proposed site in the wooded area off Main St.

6.4 Proposed New Rugby Club – B1398. The Clerk advised the Council that plans are still in the consultation stage and no application has been submitted

7. Correspondence

7.1 Correspondence received included the following items:

WLDC Information Booklets for Members.

Lincs Association of Local Councils April Circular

WLDC – Concessions for Senior Citizens

East Midlands Regional Assembly – Regional Plan to 2026

Code of Conduct for Councillors

Election correspondence

8. Burton Waters and Odder

8.1 Work had commenced on the construction of 59 houses on Site A at Burton Waters. This would bring the total of residential units to 299 with a further 35 units planned for Site B, the commercial area. Concern had been expressed by some residents about a loophole in the law that allowed vehicle drivers to escape prosecution for serious road traffic offences as the roads within the residential area were classed as private property and not subject to the road traffic act. The Clerk suggested that a byelaw could be introduced that extended the conditions of the Road Traffic Act to cover private roads within the compound. The Burton Waters summer party sponsored by local businesses will be held 25th – 28th May. This would include a buffet supper on Friday 25th May, a barbecue with a “Songs of Praise” service on Saturday 26th May and a business open day and a charity event on 27th and 28th May.

8.2 A revised planning application to provide a road and services on the BW 3 site had been received and the Clerk confirmed that their were 3 options under consideration for the Hotel and Conference site next to the David Lloyd club. This included interest from a local hotel group, a company seeking to build retirement homes on the site and a proposal to construct another basin with moorings off the Fossdyke with a hotel and residential housing. Any proposals would require full planning approval by West Lindsey district Council. Of the 3 proposals, the new marina basin was gaining momentum as the existing facilities had reached capacity.

9. Aims and Objectives of the new Council

9.1 The Chairman stated that it is his wish that Councillors should each have a portfolio for which they are responsible. This would include the environment, roads, finance, planning and community projects such as grants, local business etc. The Clerk would then pass information received to the holder who would then advise the council and take action as required. It was agreed that the suggestion would be discussed in more detail at the July meeting.

10. Any Other Business

10.1 Advertising Signs – A57 roundabout. There was a proliferation of advertising signs at the entrance to Burton Waters which was distracting and untidy. The Clerk agreed to contact Lincolnshire highways and WLDC to get all unauthorised signs removed.

10.2 Burton Waters Cycleway. The Clerk agreed to contact highways to establish the latest information on the progress of the cycleway linking Burton Waters to the Pyewipe and to make contact with other groups who were trying to extend the cycle path to Saxilby.

10.3 Burton Bus Shelter. The Clerk agreed to arrange for the leaves and debris to be removed from the Bus shelter by the B1398 traffic lights.

10.3 Next Meeting. The next Parish Council meeting will be held on Tuesday 10th July

10.4 There being no other business the meeting closed at 9pm.

..... Eric Bell
Chairman